

CORPORATE ACCOUNT APPLICATION

FOR CREDIT CARD ACCOUNTS USE ONLY(Please fax completed application to: **1-800-482-0638**)**Company Information**

Company Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Tel: _____ Fax: _____

President/CEO: _____

Contact Name: _____ Tel: _____

Contact Email: _____

Contact Title with Company: _____

Type of Business: _____

Federal Tax ID Number or
Social Security Number: _____

Number of Employees authorized to use Limo Service: _____

How did you here about Boston Corporate Coach: _____



BOSTON CORPORATE COACH
TEL: 1-800-664-4480

INFO@BOSTONCORPCOACH.COM

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Billing Information

1. Charges will be processed only on completion of each trip and can be faxed or emailed back to the company for their records.
2. It is necessary to accompany a clear and legible photocopy of the front and back of the credit card listed below with this application.

Credit Card Type: Visa Master Card Amex Discover

Account Number: _____ Expiration Date: _____

Name as it appears on Card: _____

Authorized Signature: _____

Billing Address: _____

City: _____ State: _____ Zip Code: _____

Please include a copy of the front and back of the credit card listed above.

TERMS & CONDITIONS

Rates and Cancellation/No-Show Policy

The undersigned acknowledges and agrees that all rates quoted for services provided by Boston Corporate Coach® are estimates only. Final charges assessed upon service completion will be based on the actual service provided.

Cancellation Policy

Cancellations in the continental United States require at least a twelve(12) hour notice.

There is a twenty fourty-eight(48) hour cancellation notice required for International reservations, late cancellations and no-shows will be charged the minimum applicable rate.

Exceptions

The undersigned acknowledges and agrees that Boston Corporate Coach® is not responsible for personal property left in the vehicles. The undersigned acknowledges and agrees that Boston Corporate Coach® reserves the rights to assess a minimum fee of \$300.00 for any necessary and/or cleaning and /or damage to the vehicle beyond normal wear and tear.

Boston Corporate Coach® shall endeavor to maintain the schedule submitted by its customers, but such is not guaranteed. Boston Corporate Coach® is not liable for delays/service interruptions or damages caused by acts of God, strikes riots, authorities of law, public enemies, hazards or dangers caused by state of war, quarantine, perils of navigation, inclement weather, hazardous road conditions, accidents or breakdowns or any other condition beyond its control.

Name (please print) _____ Title/position _____

Signature _____ Date _____



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I _____ the undersigned acknowledges that Boston Corporate Coach is authorized to charge the CREDIT CARD listed below for our company business travel or my personal use of the car, for the service provided:

Date: _____

Customer Tel Number: _____

Credit Card Number: _____

Expiration Date: _____

Name as it appears on _____

Card: Billing Address: _____

City: _____ State: _____ Zip: _____

AUTHORIZED SIGNATURE _____

Please sign and email back including a copy of front and back of the credit card listed above.
Thank you for your business!